

Project Manager - Electrical:

The Project Manager/ Electrical has full responsibility for assigned electrical projects. Will be responsible for estimating, cost control, forecasting and scheduling multiple projects through final project completion. The PM will be the Owner's point of contact and will coordinate the job team to meet all project goals.

Responsibilities:

- PM responsibilities include: submittals, purchase orders, materials contracts and subcontracts, change orders, as-built documents, and to ensure the high quality of all work performed at a job site.
- Plan, schedule, and maintain timelines by optimizing resources in a fast paced construction/installation environment.
- Manage cost, schedule and resource-loaded schedules providing billings, cash flow and manpower forecasting with complete job costing reviews.
- Monitoring for compliance with all applicable laws. Assist in the preparation of technical proposals, including assisting in the design and writing the scope of work, management plans, work sequence, safety, and quality control and commissioning.
- Manage all job closeout procedures.
- Develop/maintain network of professional relationships within the industry.

Qualifications:

- Bachelor's Degree - Electrical Engineering or Construction Management, with 10 years of experience working in electrical construction, or: Licensed Electrician (MA, RI, CT) with 20 years' experience in electrical construction supervision.
- History of strong client relations and people management skills.
- Proficiency using various software applications (CADD, P-6 Scheduling, MS Office Suite, and Estimating Software).
- Experience reading and interpreting construction plans and specifications and applicable code requirements.
- Experience with contract documents: contract drawings, specifications, subcontracts, contract addendum, and change orders.